



## The Leigh Educational Foundation

**J F Johnson OBE, Clerk to the Trustees**

3 Barford Woods, Barford Road, Warwick, CV34 6SZ

T: 01926 419300 | M: 07831 816638 | E: [admin@leigheducationalfoundation.org.uk](mailto:admin@leigheducationalfoundation.org.uk)

Please ensure the application is completed to the fullest possible extent. The Trustees are empowered to make grants of charitable funds only when they are completely satisfied that the application falls within the eligibility criteria which are:

- The beneficiary is younger than 25
- The beneficiary, or the beneficiary's parents, are normally resident in the Civil Parish of Stoneleigh, Ashow, Leek Wootton or Burton Green. (The Trustees need to be assured that the applicant has some permanent association with the area of benefit.)
- The grant will be expended on the education or training of the beneficiary.

Whilst the Trustees will always consider eligible applications they are circumspect about buying hardware. The purchase of tools for an applicant who is a plumbing apprentice (for example) is likely to be funded, but items of a wider utility such as laptop computers are funded only when a precise need is established. They are much more willing to consider making contributions to fees (university tuition fees are a good example) or charges (school trips).

There is no limit to the number of time an eligible applicant may seek a grant, but it would be most unusual for the Trustees to make more than one in each year.

The Trustees meet four times a year to award grants. The deadlines for submission of completed applications for each are respectively: 1<sup>st</sup> January, 1<sup>st</sup> April, 1<sup>st</sup> July and 1<sup>st</sup> October.

Please be aware that the Trustees set great store by the quality of the applications, and you would be wise to note that illegible handwriting, poor grammar and spelling, and lack of clarity may prejudice your chances of a successful application, and act upon it accordingly.

**The application form requires your consent for the use of personal information which you provide.**

### **Submitting your application**

When you have completed your form, please submit it to the Clerk to the Trustees

**By Post to: 3 Barford Woods, Barford Road, Warwick CV34 6SZ**

**By Email Attachment to: [admin@leigheducationalfoundation.org.uk](mailto:admin@leigheducationalfoundation.org.uk)**

*If you do not receive an acknowledgement of your application form within 14 days,  
please contact the Clerk on 01926 419300 / 07831 816638*

1. **The “Beneficiary”** This application is for a grant to benefit:

Full name		
Address <sup>1</sup>		
Post Code		
Email address		
Telephone/Mobile		
Date of birth*		

\* For a Beneficiary younger than 18, the parent or guardian must also complete Annex A

2. **List items applied for and costs<sup>2</sup>:**

Item	Cost
	£
	£
	£
<b>TOTAL</b>	<b>£</b>

3. **Justification** You must satisfy the Trustees of your need for financial assistance. Please give sufficient information for an assessment to be made:

*(continue on additional sheet (size A4) if necessary)*

<sup>1</sup> This address is where the Beneficiary lives permanently in the area of benefit - usually this will be the parental home. Temporary university accommodation is not eligible.

<sup>2</sup> If applying for university tuition fees, state the annual cost

**4. Schools Attended**

Name	Start	End

**5. University/College:**

Name	Start	End

**6. Bank Details:** Details of the account into which the grant should be paid:

Bank Name:	
Account Name:	
Number:	
Sort Code:	

**I agree:**

**That all personal information in this application may be retained by the Leigh Educational Foundation.**

**That this personal information may be released to the Trustees for the purposes of assessing this application.**

**Signature:<sup>3</sup>**

**Date:**

If applicant is under 18, please complete Annex A

If applicant is over 18, please submit:

**To SUBMIT, this form must be open in Adobe Reader.  
If using an internet browser, SAVE and send via email**

---

<sup>3</sup> Electronic signature is accepted

**FINANCIAL CIRCUMSTANCES OF PARENT OR GUARDIAN  
OF A BENEFICIARY YOUNGER THAN 18**

A1. **Parent/Guardian:**

Name:

A2. **Income:** Please state your annual income:

Self:	£
Partner:	£
Student loans and grants:	£
Other benefits: <sup>4</sup>	£
<b>TOTAL:</b>	<b>£</b>

A3. **Expenditure:** Please state your known or estimated monthly expenditure on:

Mortgage or Rent:	£
Council Tax:	£
Utilities (water, electricity, gas, oil):	£
Transport (car running costs, public transport):	£
Household expenditure (including food):	£
Leisure:	£
Other:	£
<b>TOTAL:</b>	<b>£</b>

**To SUBMIT, this form must be open in Adobe Reader.  
If using an internet browser, SAVE and send via email**

<sup>4</sup> For example: tax credits; living allowances; housing benefit